



**NIGERIAN INSTITUTE OF SCIENCE LABORATORY TECHNOLOGY**  
(Founded 1971 and Established by Act of the National Assembly No 12 of 2003)  
FEDERAL MINISTRY OF SCIENCE AND TECHNOLOGY

NISLT/STEP-B/US/2011/01

13/07/2011

## SAMPLE

### The Principals

Federal Unity Schools

**DEVELOPMENT OF MINIMUM STANDARDS FOR SCHOOLS LABORATORIES AND CAPACITY BUILDING FOR EQUIPMENT MAINTENANCE IN NIGERIA PBEIs AND RESEARCH INSTITUTES: PHASE 1-UNITY SCHOOLS**

- The Nigerian Institute of Science Laboratory Technology (NISLT) with support from the World Bank, Science and Technology Education Post Basic Level (STEP-B) project is embarking on a project titled *"Developing Minimum Standards for Laboratories and Capacity Building for Equipment Maintenance in Unity Schools"*. NISLT is a parastatal under the Federal Ministry of Science & Technology and has the statutory mandate to *ensure that science laboratories are efficiently and effectively managed* in the country. The absence of minimum standards for science laboratories (i.e. equipment, chemicals, personnel, etc) has led to the proliferation of sub-standard laboratory outputs in most institutions in the country. In view of the significance of this problem, the Institute has proposed to intervene, commencing with the Unity schools.
2. It is expected that the outcome of the project will help to invigorate the laboratories in the Unity Schools and thus enhance the standards of Science & Technology Education in particular and the national economy in general.
  3. In view of the above, we write to provide you with some important documents and information required for the implementation of the project in which the project Managers in your schools are to be carried along and the Institute expects your response.
  4. Accompanying this letter is *a questionnaire (Sections A to F)* to be completed following the *instructions* as indicated on each copy. The completed questionnaire is expected to be returned to the Institute after completion as soon as possible.
  5. You may contact the Institute for further clarifications on any of the above or other issues as they may arise in the course of undertaking the project. We wish to add that other activities that would follow with your school relating to the project would depend on the receipt of the completed questionnaire from your school.
  6. Please accept my highest esteemed regards.

*Signed*  
**Dr. Ighodalo F. Ijagbone**  
*Project Manager – NISLT/STEP-B*  
*(DG/CEO – NISLT)*