



**NIGERIAN INSTITUTE OF SCIENCE LABORATORY TECHNOLOGY
(NISLT)
FEDERAL MINISTRY OF SCIENCE AND TECHNOLOGY
NATIONAL SECRETARIAT, SAMONDA, IBADAN**



**REGISTRATION OF VENDORS OF SCIENCE
LABORATORY EQUIPMENT, CHEMICAL AND REAGENTS
SUPPLY WITH NIGERIAN INSTITUTE OF SCIENCE
LABORATORY TECHNOLOGY (NISLT)**

**GUIDELINE FOR APPLICATION FOR
ANNUAL PERMIT/LICENSE**

BRIEF ON THE INSTITUTE

The Nigerian Institute of Science Laboratory Technology (NISLT) was established by Act 12 of 2003 of the Nigerian National Assembly and made a parastatal of the Federal Ministry of Science and Technology. The Institute was hitherto known as the Nigerian Institute of Science Technology (NIST) in 1971.

The core mandate of Nigerian Institute of Science Laboratory Technology is to “advance Science Laboratory Technology profession and ensure through its registered members effective and efficient management and administration of science laboratories of Nigeria.”

The Council of the Nigerian Institute of Science Laboratory Technology a parastatal under the Federal Ministry of Science and Technology is empowered by the Nigerian National Assembly Act No. 12 of 2003 to Conduct Inspection of Science, Laboratories in Schools, Post-secondary institutions, Industries and Research Institutes and also to determine the standards of knowledge, exposure to equipment, practical and skills, to be attained by persons seeking to become registered members of the profession and reviewing those standards, from time to time, as circumstances may require.

REGISTRATION OF VENDORS OF LABORATORY EQUIPMENT AND REAGENTS

Sequel to the outcome of 2018 National Council on Science and Technology (NCST) meeting where Nigerian Institute of Science Laboratory Technology was given the approval to certify all vendors of Science laboratory Equipment, Chemicals and Reagents in Nigeria, the Governing Council of the Nigerian Institute of Science Laboratory Technology has approved the conditions to be met for registration of Science Laboratory Equipment, Chemicals and Reagents vendors/suppliers

A. Registration Procedures and Requirements

1. All prospective vendors of science laboratory equipment, chemical and reagents should show intention (by Obtaining an application form/download from www.nislt.gov.ng) at a price approved by the Council which is subject to changes without notice. (N5,000).

2. Submission of application form with the following attachments.

Each vendor must submit the following documents to the Institute for Registration:

- a. Application form receipt
 - b. Identification and description of the nature and type of services to be offered. (The proposal should include Short profile of the company/Introduction, Aim and Objectives, Justification and Company goals, Types of Equipment, Chemicals and Reagents to be supplied, Hazard involve and safety measures, mode of transportation, Chemical Storage facilities, waste Management procedures and procedure for equipment installation/maintenance for equipment supplied by the company).
 - c. Evidence of business name registration with Corporate Affairs Commission (CAC) (Certificate of registration with Corporate Affairs Commission (CAC) with form CO2 and CO7)
 - d. Bureau of Public Procurement interim registration report (Valid).
 - e. Valid current Tax Clearance Certificate 05:42:5405:42:54
 - f. Evidence of Professional affiliation with the NISLT (Employment/Affiliation with at least one Certified NISLT Laboratory Scientist/Technologist with NISLT current annual practicing license APL (Mandatory).
 - g. Approved training workshop certificate on Science Laboratory Private Practice, Entrepreneurial Developments, Laboratory Equipment, Chemical and Reagents Supply
 - h. List of Company Technical staff with their curriculum vitae and credentials.
 - i. Company owner should attach means of identification: Voter's Card/ Driver's License/ International Passport/ National Id Card
3. After approval, each Vendor should provide an evidence of payment for Annual Permit/License

CATEGORIES	VOLUME OF SUPPLIES	AMOUN PER ANNUM
CATEGORY A	SUPPLIES BETWEEN (< N10,000,000)	₦20,000 per annum
CATEGORY B	SUPPLIES BETWEEN (>N10,000,000	₦50,000 per annum

The fees listed above shall be paid annual for renewal of the Permit/license.

Penalty on late renewal of Permit/License: Any renewal made 30 days after the expiry date will attracts a fine. (50% of the permit/license fees).