

FORMAT OF PMTE FINAL PROJECT EXECUTION

- * Title
 - * A description of the activity or group of activities to be undertaken or the intended result.
 - * A title should be concise and not ambiguous
 - * Not more than 21 – 25 words
 - * Should be informative
 - * Your name and registration number

- * Abstract
 - * Concise
 - * Purpose
 - * Methodology
 - * Key findings
 - * Significance

- * Introduction
 - * The purpose of this section is to explain to your reviewers (those to consider the importance of your project) who might not be subject-matter experts, some fundamentals necessary to understand the concept being put forward.
 - * This section should dovetail into the Justification

- * Literature review
 - * Literature reviewed refers to work of other researchers (primary literature)

- * Materials and Methods
 - * Methods of study. Explain the steps for the study as they actually occur
 - * Be sufficiently detailed that anyone could read this section and duplicate your study

- * Results
 - * Summary of the final data (supported with tables and figures)
 - * Analysis of data

- * Discussion

Explain and Interpret

- What do the results indicate clearly?
- What have you found?
- Explain what you know with certainty based on your results and draw conclusions

Interpretation

- What is the significance of the results?
- What ambiguities exist?
- What questions might we raise?
- Conclusion and recommendations
 - State what is known
 - State the significance of your findings
 - Suggest further research

- The conclusion might be a place to discuss weaknesses of experimental design (if not dealt with in the discussion)
- What future work needs to be done to extend your conclusion
- **References**
 - Avoid Academic Dishonesty by citing your sources and references
 - Use Harvard method/ FORMAT: Author. (Day Month year) subject, article number and publisher.
 - All references cited within the body of the Thesis must be listed alphabetically by authors and chronologically within authors in a Reference section at the end of the Thesis:

NB: avoid Plagiarism

- **Appendix**

These are supplementary materials that is collected and appended at the back of Thesis. When appendices are included in the Thesis, they should also be numbered serially as the tables. Unless references are made to them in the Thesis, appendices may not be necessary.

Arrangement of pages

- * Title
 - * Abstract
 - * **DEDICATION PAGE**
 - * Dedication page refers to the proper setting apart of something by way of a solemn declaration. The act of binding yourself (intellectually or emotionally) to a course of action; as prescriptions in a Thesis and that which is addressed to another person that is, it is dedicated to another person. The dedication is optional and could come after the Abstract page. It should generally be brief and convey the message in a concise manner.
 - * **ACKNOWLEDGMENT PAGE**
 - * The acknowledgment page is to show an expression of gratitude to all those who played significant roles in support of the study during the course of study, research and write-up.
 - * **TABLE OF CONTENTS FORMAT**
 - * The Table of Contents is very important as it provides an insight into the organization of the whole Thesis. It should therefore be carefully compiled
- Example

TABLE OF CONTENTS

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Declaration	ii
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2.1 Origin and distribution of cowpea	6
2.2 Cowpea Taxonomy	7
2.3 Threats to cowpea production and conservation	8
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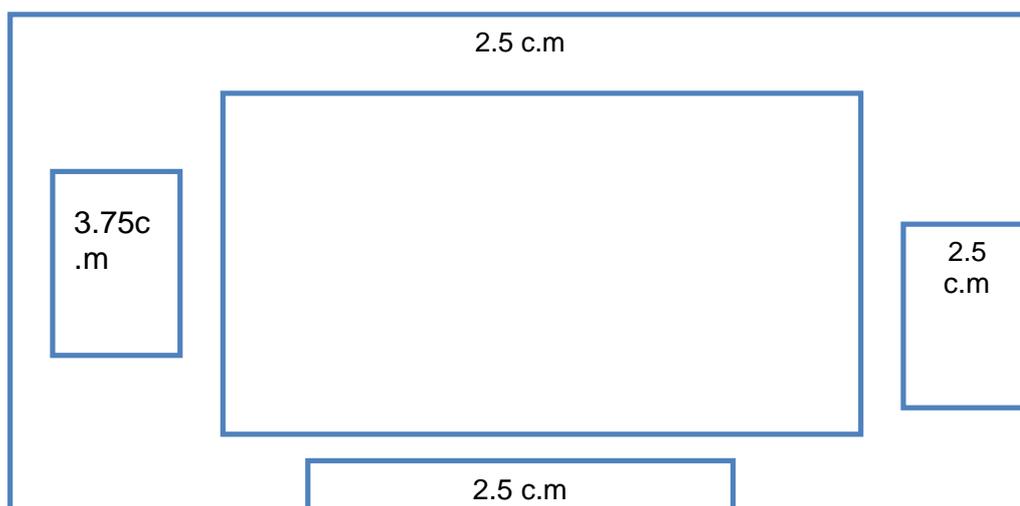
- * **LIST OF TABLES FORMAT**
- * All the tables in the Thesis must be serially numbered and a table compiled to show their page location within the text
- * **LIST OF FIGURES FORMAT** Generally the List of Figures as well as the List of Plates
- * Introduction
- * Literature review
- * Materials and Methods
- * Results

- * Discussion
- * Conclusion and recommendations
- * References
- * Appendix

GENERAL INFORMATION

a. Typing, margins, line spacing, paging, type and size of paper

The body of the Thesis should be typed double-spaced on one side of the paper only. The paper should be white, 60-90 gm and A4-sized (210 x 297 mm). The character-set used for typing should preferably be Times New Roman font of size 12pt. typing should be in black ink. A margin of 2.5cm should be left all rounds except on the left margin which should be 3.75cm wide as shown below:



- ▶ All pages of the Thesis should carry page numbers centered within the bottom margin of the page. The prefatory pages should be numbered using Roman numerals (i, ii..., ix).
- ▶ All pages of the main text of the Thesis starting with the Introduction (Chapter One) should be consecutively numbered with Arabic numerals (1, 2, 3...to the last page).
- ▶ Typing of the Thesis should be done with a computer, it must be double spacing and the printing should be done with a good printer (preferably by Laser Jet printer).

b. Submission of Final Thesis for Oral Examination

A soft cover spirally bonded copies of the Thesis are expected to be submitted by the Candidate to Center Coordinator.

Candidates are advised to ensure submission of clean good copies, as dirty copies would be rejected.

c. Submission of Clean Thesis Copies

After certifying by Centre Coordinator, Four clean copies of the final corrected version of the Thesis should be submitted to the NISLT National Headquarters by the Candidate, who would be given an acknowledgment slip. The Candidate should ensure that the Supervisor, before final submission of the Thesis to the NISLT headquarters, duly signs the certification page. The Thesis copies will be distributed as follows, after signing by the NISLT. Registrar/CEO:

Two copies to:	The NISLT Library
One copy each to:	The Supervisor
	The Candidate